

Environmental Handbook for Contractor Acknowledgment Form

Version 2
Revised: May 2021

Contractors are responsible for ensuring their employees and Subcontractors understand all applicable environmental requirements, including those described in the Environmental Handbook for Contractors. **Contractors are required to:**

- review the Environmental Handbook for Contractors,
- review any project/permit/contract-specific environmental requirements, and
- complete this acknowledgment form:
 - at the initiation of new contracts
 - following updates to the Environmental Handbook that may affect compliance with environmental requirements.

Project/Contract Name:				Edison Representative:			
Purchase Order #:				Contractor Company:			
Anticipated Start Date:		Anticipated Completion Date:					
Contractor Representative(s)				Contractor's Subcontractor(s)			
Name:				Name:			
Phone:				Phone:			
Email:				Email:			
Name:				Name:			
Phone:				Phone:			
Email:				Email:			
Additional Contractor's Subcontractors (as needed)							

INSTRUCTIONS:

- Step 1:** Contractor must review each section of Environmental Handbook for Contractors and confirm understanding by checking each section box in the Step 1 box below.
- Step 2:** Contractor Representative shall sign and date this form on page 2.
- Step 3:** Contractor shall send a copy of the signed Form to their Edison Representative and to CESCompliance@sce.com.

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STEP 1:

Contractor must review each section Environmental Handbook for Contractors. Please check the box next to each section to indicate that the review has been completed and understood. Any questions should be directed to the Environmental Services Department.

- Introduction:
 - Applicability
 - Environmental Policy
 - Contractor Expectations
- Contractor Environmental Requirements
- Environmental Incident Reporting System and Work Types
 - What is an Environmental Incident?
 - Environmental Incident Reporting Systems and Work Types
 - Incident Severity
 - Incident Investigation and Corrective Actions Protocol
- Contractor Environmental Compliance Performance
 - Purpose
 - Performance Evaluation Process
- Communications Protocols
- Contractor Acknowledgment
- Definitions and Acronyms
- Appendix A
- Apéndice B

STEP 2:

By initialing each section and signing below, the Contractor Representative affirms that he or she:

1. Understands Contractor’s environmental compliance responsibilities and will ensure compliance with the requirements contained in the Environmental Handbook for Contractors and all applicable laws and regulations.	Initial:	
2. Will ensure all Contractor and Subcontractor employees or workers know and understand their roles in ensuring compliance with all applicable environmental requirements, laws and regulations, and the expectations in the Environmental Handbook for Contractors.	Initial:	
3. Shall ensure all crews (including Subcontractor crews) have the Contractor Environmental Responsibilities Section (Appendix A) of the Environmental Handbook for Contractors accessible at their work location.	Initial:	
Printed Name:		Date:
Signature:		

STEP 3:

Contractor shall send a copy of the signed Form to their Edison Representative and to CESCompliance@sce.com