

Dear Valued Supplier:

We appreciate the proactive steps our suppliers have taken in response to the COVID-19 pandemic to safeguard your workers, SCE employees and the public. There is no higher priority than the safety and well-being of our employees, our suppliers, and customers. Throughout the pandemic and beyond, we will continue to assess our safety protocols and take actions to maintain our operations and provide safe and reliable electric service.

Effective immediately, we have implemented a new reporting mechanism specifically for contactors to inform SCE of potential COVID-19 exposures of their employees. Please visit company website www.sce.com/partner and refer to “COVID-19 Resources” for reporting potential exposure.

Please complete the form each time any of your employees have tested positive for COVID-19, exhibit COVID-19 symptoms, or have been informed by a medical professional that they likely have COVID-19, and that employee has come within six feet of any SCE employees, facilities or equipment. COVID-19 symptoms include cough; shortness of breath or difficulty breathing; fever; chills; repeated shaking with chills; muscle pain; headache; sore throat; and new loss of taste or smell.

The information provided will then be used to determine which SCE personnel need to be notified of the potential exposure and enable proper monitoring of symptoms and medical attention, if needed.

We will keep the information confidential and secure and share it only with specific individuals who will use it for the sole purpose of assuring workplace safety. The individual identity of any contractor will be kept confidential.

If you use subcontractors, please forward this communication on to them as well. As always, please continue to inform your Authorized Edison Representative of any questions regarding this form.

The email industrialhygiene@sce.com remains available to you for questions of a general nature.

Thank you for keeping yourself, your family, and your teams safe.

Kenneth Landrith
Director, Supply Chain Management